Paul’s Partners Water Bottle Attribute

The Attribute

Category: Paul's Partners Water Bottle

Descriptions: Have not sent water bottle; Sent water bottle; Requests no water bottle

Adding the attribute

BSD donors

Overnight global change (QS – P’sPs Water Bottle Attribute) will add attribute to donors with new zero dollar recurring gift who don’t already have the attribute—description: Have not sent water bottle

Telefund donors (processed through BSD)

After importing gifts, DevOps sends Telefund sustainer files to Annual Giving

AG compiles sheets, prepares attribute import with description “Have not sent water bottle” (see below for template), and uploads to web importer

First Data (Engage CC)

TBD

Sending the bottles

AG will pull query of donors with “Have not sent water bottle” description and use export

Send this information to Fenway Print Services

Updating the attribute

AG prepares attribute import for web importer, description set to “Sent water bottle”

At any point, attribute can be manually changed to “Requests no water bottle”

Web Import Template Column Headings

Constituent ID

Attribute Category

Description

Date

Comments